

PARKING RULES

- Parking in the Fire Lanes is strictly prohibited and subject to immediate towing at the expense of the vehicle owner.
- Residents must use their garages for the parking of their vehicles per the CC&R's of the Association. Garages may not be used for storage, gyms, businesses, etc.
- Residents are not permitted to park in Guest parking spaces without prior approval from the Board of Directors. Extenuating circumstances (e.g., unplanned garage repairs or other emergency situations preventing a Resident from utilizing their garage) may require Residents to temporarily park in Guest parking when advance notice to the Board is not possible (i.e., unforeseen situation occurs outside of normal business hours). In such cases, the Resident shall Safe-list their vehicle with Courtesy Patrol at www.courtesypatrolspecialists.com or by phone at (714) 669-2736 with a Resident request for temporary use of a Guest parking, and provide the following information:
 - Brief explanation of reason for request
 - Daytime contact information
- Requests are subject to verification by the Board and may be denied at any time.
- Driveways are denoted in the Condominium Report for each unit. Not all driveways allow for parking; some are only for ingress and egress. The entire profile of vehicles parked in approved driveways located in front of attached garages may not extend further than the curb or the denoted line (whichever is shorter). The entire profile of vehicles parked in approved driveways in front of the center, detached garages, may not extend beyond the denoted lines.
- Vehicles shall be parked completely inside garages with door closed. Garages that are found open will be noted by Courtesy Patrol and a warning letter may be sent by the Management Company.
- All vehicles parked in an approved driveway or Guest parking space must be parked entirely within the marked boundaries or denoted lines of the parking space.
- No vehicle parked in an approved driveway or Guest parking space shall be parked in any manner that unreasonably interferes with or impedes ready vehicular access to any other approved driveway or Guest parking space.
- Vehicles must be parked head-in in all designated Guest parking spaces (except those spaces that are parallel to the roadway).
- For the safety of all, one-way traffic signs must be strictly adhered to by Residents, visitors and their guests.
- The vehicle speed for all vehicles within The Terrace at Canyon Hills community shall not exceed 10 (ten) miles per hour.

WHAT ABOUT GUEST PARKING?

- Courtesy Patrol will monitor all vehicles parked in Guest parking daily.
- Any guest in Guest parking (marked "Guest") must be Safe-Listed (i.e. allowed to park in Guest parking) with Courtesy Patrol when parked anytime between 5:00pm and 5:00am on weekdays or during weekends defined as 5:00pm Friday until 5:00am Monday) or holidays (defined as 5:00pm on a day preceding the holiday until 5:00am the day following the holiday.) The following holidays apply:
 - New Year's Day
 - Memorial Day
 - July 4th
 - Labor Day
 - Thanksgiving
 - Day after Thanksgiving
 - Christmas Eve
 - Christmas Day
 - New Year's Eve
- A safe-listed vehicle is cleared for parking from the time on the day requested until noon following the last day of SafeListing.
- Safe-listing for guests may be done online: www.courtesypatrolspecialists.com or by phone (714) 669-2736. You will need the following information:
 - Resident name, address & phone number
 - Vehicle make (e.g. Toyota), model (e.g. Camry), and color
 - Vehicle license plate number
- A guest may be safe-listed at the request of a Resident for up to eight (8) days in a 30-day rolling window not to exceed twelve (12) days in a rolling 60-day period. Furthermore, Residents may only safe-list a guest if the Resident is fully utilizing all of their own parking spaces.
- Safe-listing a vehicle does not guarantee that the guest will have a space; Guest parking is subject to availability.
- Safe-listing for guests staying longer than eight (8) days in any consecutive thirty (30) day period is at the discretion of the Board of Directors only and must be requested in advance so please plan ahead.
- Abuse of the Safe-listing program by a Resident may result in suspension of Guest parking privileges.

WHAT TYPE OF WARNING PROCESS IS IN PLACE?

- Vehicles parked in Guest parking without a Safe-list confirmation number will be subject to the following actions:

- First Offense: Citation*
- Second Offense: Citation*
- Third Offense: Citation*
- Fourth Offense: Towing **
- Subsequent Offenses: Towing **

* Written citation to be placed on the vehicle.

** Vehicle will be towed at owner's expense.

- Violations will be tracked and remain valid for 1 year from date of issue; prior violations will continue to count during this 1-year period.

WHO DO I CALL IF MY VEHICLE IS TOWED?

Laguna Beach Police: (949) 497-0701 or Courtesy Patrol (714) 669-2736